MT. SHERMAN WATER ASSOCIATION
P.O. BOX 356
JASPER, AR 72641
(870) 861-5580
Board of Director's Report
August 11, 2008

August 7, 2008

Dear Directors: Enclosed please find the transaction report, director's report and board minutes for the month of July 08.

Audit has been completed and will be passed out at the meeting on Monday.

There were several customers with an incorrect meter reading, some customers I called and adjusted before the bills were printed, and I have received calls from customers after they received their bills. Since Ivan is the water operator I feel he should speak with Shorty about the importance of accurate readings.

If you have any questions before the meeting please feel free to give me a call.

Thank You,

Karen

Karen Edgmon
Billing Clerk

Checking

8/7/08

Transaction Report

7/1/08 Through 7/31/08

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 6/30/08				21,888.68
7/2/08	3847	Jasper Post Office	postage	Postage and Delivery		-86.00
7/8/08	DEP			Water Sales		2,400.38
7/10/08	DEP			Water Sales		1,702.48
7/10/08	3848	Fabri Clean Supply		Maintenance		-1,351.87
7/10/08	3849	River Valley Win Works		Maintenance		-4,509.43
7/10/08	3850	Karen Edgmon		Contract Labor		-981.50
7/10/08	3851	Karen Edgmon		Rent		-75.00
7/15/08	DEP			Water Sales		2,132.70
7/15/08	EFT	F H A		Loan		-1,020.00
7/17/08	3852	Dept. Of Finance & Adm.		Sales Tax		-507.00
7/17/08	3853	Jim Culver	mowing pump house	Contract Labor		-100.00
7/22/08	DEP			Water Sales		2,330.94
7/22/08	3854	Jackie Fears	reading meters	Contract Labor		-200.00
7/22/08	3855	Jackie Fears	reading meters	Expense		-75.00
7/23/08	EFT	Tri Co. Telephone		Utilities:Telephone		-33.50
7/23/08	EFT	Tri Co. Telephone		Utilities:Telephone		-33.58
7/24/08	DEP			Water Sales		1,668.00
7/25/08	EFT	Carroll Electric		Utilities:Gas & Electric		-18.64
7/25/08	EFT	Carroll Electric		Utilities:Gas & Electric		-108.17
7/25/08	EFT	Carroll Electric		Utilities:Gas & Electric		-2,322.02
7/28/08	3856	Tammy Smith		Refund Of Meter Deposit		-27.21
7/28/08	3857	Ivan Reynolds		Contract Labor		-1,100.00
7/28/08	3858	Ivan Reynolds		Expense		-35.00
7/28/08	3859	Tanner Hardware		Maintenance		-28.45
7/28/08	3860	Porterfield Killingsworth	audit	Office		-1,001.31
7/30/08	DEP			Water Sales		527.48
7/31/08	DEP			Interest Inc		1.84
7/31/08	3861	Jasper Post Office	postage	Postage and Delivery		-81.00
		TOTAL 7/1/08 - 7/31/08				**-2,930.86**
		BALANCE 7/31/08				18,957.82

TOTAL INFLOWS	10,763.82
TOTAL OUTFLOWS	-13,694.68
NET TOTAL	**-2,930.86**

MT. SHERMAN WATER ASSOCIATION
Director's Report
For the Month of July 08
Printed: 07/29/08 22:28

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,553,100	100.0%
Water Sold to Customers	1,297,800	83.6%
Utility Use(fire,flushing)	0	0.0%
Water Unaccounted For(lost)	255,300	16.4%
Average Use Per Account	4,107	

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	8827.49	0.00	0.00	0.00	94.80	600.7[illegible]
Average	27.94	0.00	0.00	0.00	0.30	1.6[illegible]
Active	316	0	0	0	315	37[illegible]
Inactive	60	376	376	376	61	[illegible]

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts
Balance Due BOM (begin/Month)	11,572.43	320
Credit Balances BOM	(600.72)	15
Debit Balances BOM	12,173.15	305
Payments	10,761.98	288
Charges for Services	9,523.08	
Penalty Charges	208.96	48
Adjustments	(82.19)	4
Total Delinquent EOM (end/month)	544.14	16
Delinquent EOM (30-60 days)	159.78	7
Delinquent EOM (60-90 days)	142.14	5
Delinquent EOM (over 90)	242.22	4
Credit Balances EOM	(729.50)	17
Debit Balances EOM	11,189.80	304
Balance Due EOM	10,460.30	321
Disconnections	1	
Disconnected & Uncollected	0.00	
New Customers Added	0	

Scribe:	Odie J. Watts		
Date:	**July 14, 2008**	**Time:** 5:30 PM – 6:15 PM	

Board Members:

Key	**Board Member Attendees:** Key: * Attended, # Absent	**Phone**
*	Bowen, Jim – BOARD PRESIDENT	446-2171
*	Edgmon, Karen – BOOKKEEPER	861-5641
#	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
#	Voshell, Calvin – BOARD MEMBER	446-2270
*	Watts, Odie – SECRETARY	861-5848

Customers and Guests:

Key	**Board Meeting Attendees:**	
	No guests or customers attended the meeting.	

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting called to order by Jim Bowen, President at 5:30 P.M.
2. Meeting Minutes	The minutes from the June 9, 2008 meeting were approved at written. The minutes were accepted with no abstentions. Motion to approve the report – Betty Stivers, Second by Ben Szabrowicz. No Abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon reviewed the financial report for the period June 1st through June 30th 2008. • The utility billing was not included in the financial report. The adjusted Net Total is reflected in the corrected copy of the Transaction Report on file. • The Water Sold to Customers was adjusted upwards and the Water Unaccounted For was adjusted downward resulting in a loss rate of 41%. • The Pruitt account has been paid and there is no outstanding balance due. • The Spears account is still in arrears. The Board agrees not to adjust wages to cover the past or overdue amount on the Spears account. Motion to approve the reports – Betty Stivers, Second by Ben Szabrowicz. No Abstentions.
4. Water Operator's Report	Ivan Reynolds reviewed the Water Operator's Report: • Repaired leak above No. 2 pressure reducing station toward Jasper. • Found and repaired leak above Jr. Proctors on Shiloh. • Found lead at Stratton meter which they fixed. • Found leak at Schultz's which they repaired. • Found leak at J. Malms which they repaired. • Found leak at V. Madison's and shut it off. • Rebuilt the Pressure Reducing Station at Low Gap. • Ordered a culvert for the two smallest Pressure Stations. • Ernie Kohut reported a leak and had it repaired. • Discontinued Tammy Smith and signed up John Wheeler at Denton Wishon rental trailer. • Pulled Pruitt's and Keeney meters for past due. Collected from Pruitts and

Agenda	Main Points, Conclusions/Discussions, Decisions
	reinstalled meter. • Tried to find lead below Low Gap Cemetery and came up empty. It is a possible spring. • Contacted ESI about the Low Gap extension engineering and Health Department fees. • Laverty, Edgemon, Villines pro-rata group. • ESI indicated they would add the Shiloh Extension to the Murray Line Extension and submit the necessary paperwork. • Talked to Lane Western Representative who will develop a cost analysis for pulling our pumps and will send a written estimate. • Continue to search for leaks. Motion to approve the report – Koby Lee, Second by Ben Szabrowicz. No Abstentions.
5. Old Business	▪ Action Item 41: IN WORK. Water Operator was asked to perform an inventory of all physical assets and to enter the inventory to the inventory control system. Odie Watts will work with Water Operator to get the inventory control system ready. As of 10/9/06 the inventory is complete and the software to enter the information was made available. No change in status as of March 12' 2007. Ivan has delivered the inventory to Karen. There is still some remaining information to collect. Action Item will remain open as of December 12, 2007. Action Item will remain open as of January 14, 2008. Action Item will remain open as of February 11, 2008. Work is progressing as of March 10, item to remain open. Item will remain open as of July 14, 2008. ▪ Action Item 43: Design is finished on the booster station upgrade and cost should be available for board approval by the December, 2007 meeting. Ivan expects cost in time for January meeting. Design plans will not be ready until February 2008 meeting. No update from Electrician as of February 11, 2008 and will remain open. As of March 10, 2008 information should be arriving within the week and be presented at April meeting. No cost estimate has been received so item will remain open as of July 14, 2008. ▪ Action Item 45: Opened on April 14, 2008 and assigned to Ivan Reynolds. Ivan will contact ESI to see if there were any cost reduction options and/or alternate grant funding sources for the Murray Road and Low Gap extension projects. At the moment, based on the latest ESI report and cost estimates, the projects will not be cost effective. As of May 12, 2008 Ivan has talked to Laverty's office and the paper work will be sent from ESI for signature and a cover letter for the grant agencies. Tim Mays will send copies to Jim Bowen. Item will remain open as of July 14, 2008.
6. New Business	• From the Ozark Mountain Regional Public Water Authority meeting on July 10, 2008 the MSWA was asked to sign a Participation Agreement and return it as soon as possible. After reviewing the agreement, the Board agreed to sign the agreement however an addendum to the agreement was drafted and signed and will be filed as a part of the agreement. The Board will continue to negotiate the design of the system to supply water to the MSWA from Jasper. • A cost analysis of future water rates was discussed and it was determined that water rates will have to be increased once MSWA starts buying water from Ozark which it will supply from Jasper to MSWA. The Board estimates the rate increase will not take effect for at least 2 years and the size of the rate increase will be determined at that time. • The motion was made by Betty Stivers and seconded by Ben Szabrowicz to postpone any action until the cost figures can be presented to the Board for approval.
7. Adjournment	Meeting adjourned at 6:15 P.M.
8. Next Meeting	**NOTE MEETING START TIME: The next meeting is scheduled for August 11, 2008 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.**

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 41	9/11/06	Water Operator was asked to perform an inventory of all physical assets and to enter the inventory to the inventory control system. Odie Watts will work with Water Operator to get the inventory control system ready.	Ivan Reynolds and Odie Watts	10/9/06	**IN WORK**
AI 43	4/9/07	Ivan will contact an electrician to determine the cost of updating the control panel at the booster pump station.	Ivan Reynolds	5/14/07	**IN WORK**
AI46	4/14/08	Ivan will get back to ESI to look at other sources of grants to fund the Murray Road and Low Gap extensions and to determine if there are any cost reduction avenues open that might make the project more cost effective.	Ivan Reynolds	5/12/08	**IN WORK**